

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
July 17, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2014-16. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2014-16 for repeal of Biggert-Waters 2012.
- 2.2 ADOPT RESOLUTION 2014-17. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2014-17 for County Bridge 106 reimbursement.
- 2.3 APPROVE REIMBURSEMENT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved County

Bridge 106 reimbursement agreement in the amount of \$2,089,000.

- 2.4 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Larson Design Group for design repairs to county farm road in the amount of \$24,000.
- 2.5 APPROVE LEASE AGREEMENT WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved lease agreement with SEDA COG Joint Rail Authority for river walk parking.
- 2.6 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Larson Design Group for Timber Run Industrial Park Access road design in the amount of \$64,160.
- 2.7 APPROVE SUB AGREEMENT WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with City of Williamsport for WATS Transportation Planning and Programming Agreement for a period of two years.
- 2.8 ADOPT RESOLUTION 2014-18. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved resolution 2014-18 declaring surplus property.
- 2.9 APPROVE ENGAGEMENT LETTER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved engagement letter for Peck, Shaffer & Williams and authorize the Director of Fiscal Services to sign.
- 2.10 APPROVE DEBT PROPOSAL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved proposal subject to the Bank's credit review to pursue a loan from Huntington National Bank for the purpose of refinancing the County's Series of 2009 Bonds and authorize the Director of Fiscal Services along with the County's bond underwriter/placement agent, and bond counsel, to undertake all actions necessary to obtain a final loan commitment from said Bank, for acceptance, by enactment of a debt-incurring ordinance, at the Commissioners' meeting on July 24, 2014 or other appropriate near term date
- 2.11 APPROVE PSA WITH ADELPHOI. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved renewal of professional service agreement with Adelphoi for the Juvenile Probation Department.

- 2.12 APPROVE PSA WITH GLEN MILLS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved renewal of professional service agreement with Glen Mills for the Juvenile Probation Department.
- 2.13 APPROVE FEMA GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Pre-Disaster Mitigation (PDM) grant application in the amount of \$75,000 to FEMA.
- 2.14 ADOPT RESOLUTION 2014-19. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2014-19 authorizing application for a DCED Natural Heritage Inventory grant in the amount of \$27,500.
- 2.15 APPROVE AGREEMENT WITH COMMONWEALTH OF PA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Pennsylvania Tier II System Access and Data Sharing agreement with the Commonwealth of PA.
- 2.16 APPROVE AGREEMENT WITH LOGISTIC SYSTEMS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved CAD software licensing agreement with Logistic Systems, Inc. in the amount of \$40,497.
- 2.17 APPROVE AGREEMENT WITH MONTGOMERY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved tax collection agreement with Montgomery School District for the period July 1, 2014 to December 31, 2017.
- 2.18 APPROVE AGREEMENT WITH SOUTH WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved tax collection agreement with South Williamsport School District for the period July 1, 2014 to December 31, 2017.
- 2.19 APPROVE AGREEMENT WITH EAST LYCOMING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved tax collection agreement with East Lycoming School District for the period July 1, 2014 to December 31, 2017.
- 2.20 APPROVE AGREEMENT WITH SALLADASBURG. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0; Wheeland absent), approved tax collection agreement with Borough of Salladasburg for the period January 1, 2014 to December 31, 2017.
- 2.21 APPROVE AMENDMENT TO AGREEMENT WITH MODULAR GENIUS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0),

approved amendment to professional service agreement with Modular Genius, Inc.

2.22 APPROVE AGREEMENT WITH INFLECTION ENERGY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement regarding seismic study with Inflection Energy.

2.23 APPROVE PERMIT WITH GEOKINITICS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved seismic permit request with Geokinitics.

2.24 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA change - Sheriff's Office - change one part time Clerk I position to full time.

Mr. Wheeland recessed the Commissioners' Meeting at 10:34 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent. Chief Deputy Ulmer was present for item 3.2.

3.2 SHERIFF - A motion by Chief Deputy Ulmer and seconded by Mr. Larson and passed (4-0), approved the reclassification of Ericka M. Cowfer to full time Clerk I - Pay grade 2 - \$11.44/hour effective 7/20/14, and Sheriff - Michael A. Caschera as part time Deputy Sheriff - Pay grade 7 - \$16.34/hour effective 7/21/14, not to exceed 1,000 hours annually.

3.3 PUBLIC DEFENDER - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Joshua M. Bower as full time Paralegal - Pay grade 6 - \$16.10/hour effective 8/4/14.

3.4 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Timothy D. Taylor as full time Correctional Officer Relief - COI - \$14.71/hour effective 7/20/14.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:36 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:36 a.m.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, July 22, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:37 a.m.